

# COUNSELLING SERVICES REFERRAL FORM



Please sign and submit the completed referral form via fax to: **(08) 9242 1584**  
or email to **counselling@blackswanhealth.com.au**

\*please note that the mental health care plan has to be completed and billed to Medicare

*Incomplete referral form may result in processing delays and impact on the patient's care coordination  
Please refer to the [Black Swan Health website](#) for Program Guidelines, eligibility and exclusion criteria*

## REFERRAL REQUIRED (please select one of the two options below)

- Individual counselling sessions  
 Group counselling session (specify group name if known: \_\_\_\_\_)

Date of referral: \_\_\_/\_\_\_/\_\_\_

Medicare Number: \_\_\_\_\_

### 1. PATIENT DETAILS

Title: \_\_\_\_\_  Male  Female  Other D.O.B.: \_\_\_/\_\_\_/\_\_\_

Last Name: \_\_\_\_\_ First name(s): \_\_\_\_\_

Address: \_\_\_\_\_ Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Mobile: \_\_\_\_\_ Home: \_\_\_\_\_ Email: \_\_\_\_\_

Language spoken at home: \_\_\_\_\_ Is an interpreter required?  Yes  No

How well does the patient speak English?  
 Very well  Well  Not Well  Not at all  Unknown

Please tick if applies  Health Care Card/Centrelink Concession/Pensioner

Emergency / Carer / Next of Kin Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Is the patient of Aboriginal and/or Torres Strait Islander descent?  Yes  No

### 2. OTHER PROVIDERS DETAILS

**Other providers involved in patient's care** (eg: psychologist, psychiatrist, social worker, other GP, case manager or accommodation)

Role	Name	Address	Contact details

### 3. REFERRAL DETAILS

GP's name: \_\_\_\_\_ **GP Stamp**

GP's practice: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Postcode: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

GP Provider No: (must complete)

Email: \_\_\_\_\_

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## 4. GP MENTAL HEALTH TREATMENT PLAN (MBS Items 2700, 2701, 2715 or 2717)

**Presenting Issues** (patient's current mental health issues including recent stressors, current domestic and social circumstances, eg: relationships and occupation. For PND referrals only, please note due date and actual date)  
Details:

**Mental health history** Has the patient ever received specialist mental health care?  Yes  No  
(relevant biological, psychological, substance abuse, social, medical, physical and family history including suicidal behaviour)  
Details:

**Medications** (attach information if required) Is the patient receiving psychotropic medication?  Yes  No  
Details:

**History of criminal charges?**  Yes  No  
Details:

**Current or pending charges / issues?**  Yes  No  
Details:

**Results of mental health examination** (record after patient has been examined and consider the appropriateness of Mini Mental State Examination for patients over 75 years or if otherwise indicated)

Appearance	
Cognition	
Thought process	
Thought content	
Attention	
Memory	
Insight	
Behaviour	
Speech	
Mood and affect	
Perception	
Judgement	
Orientation	
Other/s (specify)	

Risk Assessment	Ideation / thoughts	Intent	Plan
Suicide			
Self-harm			
Harm to others			

Further details on any identified risk/s:  
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**Outcome tool used** (except where clinically inappropriate – include date of assessment and results)

**Details:**

**Please tick diagnosis(es) as appropriate**

- |  |   |
|--|---|
| <input type="checkbox"/> ADD / ADHD                    | <input type="checkbox"/> Eating disorders               |
| <input type="checkbox"/> Adjustment disorder           | <input type="checkbox"/> Mental disorder NOS            |
| <input type="checkbox"/> Alcohol Use Disorder          | <input type="checkbox"/> Mixed Anxiety & Depression     |
| <input type="checkbox"/> Anxiety                       | <input type="checkbox"/> Neurasthenia                   |
| <input type="checkbox"/> Bereavement                   | <input type="checkbox"/> Panic disorder                 |
| <input type="checkbox"/> Bipolar                       | <input type="checkbox"/> Perinatal Depression           |
| <input type="checkbox"/> Conduct disorder              | <input type="checkbox"/> Phobic disorder                |
| <input type="checkbox"/> Depression                    | <input type="checkbox"/> Sexual disorder                |
| <input type="checkbox"/> Dissociative disorder         | <input type="checkbox"/> Unexplained Somatic Complaints |
| <input type="checkbox"/> Drug Use Disorder             |   |
| <input type="checkbox"/> Other (please specify): _____ |   |

**Additional child-specific disorders only**

- |  |  |
|--|--|
| <input type="checkbox"/> Attachment disorders      | <input type="checkbox"/> Feeding disorders             |
| <input type="checkbox"/> Chronic fatigue syndrome  | <input type="checkbox"/> Oppositional Defiant Disorder |
| <input type="checkbox"/> Disruptive disorder NOS   | <input type="checkbox"/> Separation Anxiety            |
| <input type="checkbox"/> Elective/selective mutism | <input type="checkbox"/> Somatoform disorders          |
| <input type="checkbox"/> Emotional disorders       | <input type="checkbox"/> Substance use                 |
| <input type="checkbox"/> Enuresis/encopresis       | <input type="checkbox"/> Tic disorders                 |

**Contextual Factors including:**

- |  |   |
|--|---|
| <input type="checkbox"/> Problems relating to upbringing or family circumstances | <input type="checkbox"/> Problems with negative life events |
|--|---|

**Patient's goals** (record the mental health goals agreed by the patient and GP and any actions the patient will need to take)

**Details:**

**Required Focussed Psychological Interventions** (treatments, actions and support services to achieve patient's goals)

**General / ATSI / PND Counselling Services**

- Cognitive Behavioural Therapy
- Psycho-education
- Interpersonal Therapy
- Narrative Therapy
- Skills training or relaxation strategies
- As determined by Allied Mental Health clinician

**Counselling services for children**

- Further assessment
- Behavioural interventions
- Parenting/family based interventions
- Cognitive behavioural interventions
- As determined by Allied Mental Health clinician

**Referral Consent**

**GP Consent**

I \_\_\_\_\_ (GP name) have discussed the assessment with my patient, including all aspects of the plan and the agreed date for review as (insert date DD/MM/YY) / / and my patient has agreed for a referral to Black Swan Health.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Patient Consent**

I \_\_\_\_\_ (patient name) have been explained all aspects of my care plan and agreed on the proposed review date. I also agreed to my referral to Black Swan Health and my health information being shared with Black Swan Health.

Signature \_\_\_\_\_ Date \_\_\_\_\_

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